



BANGLA LANGUAGE AND LITERARY SOCIETY (SINGAPORE)

বাংলা ভাষা-সংস্কৃতি-এক-সংগঠিত-সোসাইটি (সিঙ্গাপুর)

Mailing Address: P.O.Box 1112
Kent Ridge Post Office
Singapore 911104

September 5, 2013

Dear members:

1. The Election of BLLS Management Committee for the year 2013/2014 will be held in conjunction with the Society's AGM on October 20, 2013. I am attaching the nomination form with this mail.

2. Elections will be held for the following positions:

- * A President
- * Two Vice Presidents
 - (i) Vice-President (Administration)
 - (ii) Vice-President (Academic)
- * A Secretary
- * An Assistant Secretary
- * A Treasurer
- * Five Ordinary Committee Members
- * Two Honorary Auditors

3. The election committee invites nominations from the members in the attached prescribed form to be submitted in sealed envelope separately for each of the positions mentioned above.

4. Submission of nomination will open on **04 October 2013 at 9:00 am** and will close on **19 October 2013 at 6:00 pm**.

5. The nominations received will be scrutinized in the presence of nominee/s, if any or their representative/s, if any at the Staff Club of NUS on **19 October 2013 at 7:00 pm**.

6. A candidate may withdraw his/her nomination in writing until **19 October 2013**.

7. Sealed nomination forms and withdrawal letters should be delivered in person to the Chairman of the Election Committee or mailed to the address given below:

Mailing address:
The Chairman of the BLLS Election Committee,
P.O. Box 1112, Kent Ridge Post Office, Singapore 911104

Any nomination form hand delivered or received by mail after the stated deadlines will be rejected.

8. The election committee will announce the valid nominations to all voting members of the society through e-mail by **19 October 2013**.

9. Kindly note that as per the constitution (article 24) decision of the election committee regarding the validity of the submitted nominations will be final.

10. In the event valid nominations are not received for one or more positions, only then names of those offices will be proposed and seconded at the AGM.

11. In case of multiple nominations for the same post, the election committee will conduct election through secret ballot. The election results will be decided on a simple majority vote of the members.

Election Committee acknowledges the help of BLLS Secretary in sending this letter using the email distribution list of the society. This letter will be posted in Society's Notice Board.

Sincerely,

Sarkar Fazal Ahmed
Chairman, Election Committee

cc: Mrs. Shamima Khondker, Member Election Committee
Mrs. Hosne Ara, Member Election Committee

(Electronic letter – no signature is required)
